

# STUDENT PROSPECTUS

[www.aischool.edu.au](http://www.aischool.edu.au)

VERSION 8.0\_2022



**AUSTRALASIA**  
INTERNATIONAL SCHOOL

RTO:6251 CRICOS: 02747G

A close-up photograph of a woman with blonde hair tied back, wearing a white shirt, applying makeup with a brush to the cheek of another woman with dark hair. The background is softly blurred, showing an indoor setting with light-colored walls.

## « ABOUT US

The Australasia International School (AIS) RTO:6251 CRICOS Number, 02747G was previously known as the International School of Beauty Therapy (ISBT).

In 2017 Onyx Developments Pty Ltd re-branded as Australasia International School (AIS).

AIS prides itself in being able to deliver qualifications that prepare students for the workforce in the areas of beauty therapies, massage therapies and business management.

Students enrolled in the Beauty or Massage Therapies become experts in both theory and practice. AIS has a working clinic that is open to the general public where students work in a genuine business environment. Their experience of providing beauty and massage treatments, guided by industry professionals, is a fundamental aspect of their development.

Students undertaking business studies in the areas of Project Management and Leadership & Management have the advantage of trainers who share their considerable skills and expertise.

Australasia International School students enjoy our well-resourced CBD campus and its access to all the convenience Sydney has to offer.

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## A WORD FROM THE CHIEF EXECUTIVE OFFICER

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*“Your time with AIS will be enjoyable, safe and productive”*

As a potential Australasia International School (AIS) student, you will enjoy learning in the safe environment we offer.

Our courses are aligned to meet the needs of business, so by the time you graduate you will be industry ready.

AIS is very proud of its graduating students, many of whom have joined different industries using the skills and knowledge they learned here. Located in the heart of Sydney, the location offers a large range of restaurants, cafes, shopping outlets and centres and many interesting different things to do. It is hard to get bored. If you need to escape the CBD lifestyle, you can easily access regional NSW and breathe in some fresh country air or visit the many popular landmarks.

When it is warm enough, you can easily enjoy swimming with countless beaches and towns to visit, each location has its own uniqueness.

The team at AIS are here to provide you with warm and friendly assistance to ensure that you feel safe and secure whilst you are away from home. We work towards you achieving the maximum benefit from your studies in obtaining the skills in your chosen area.

AIS is a growing college and recognises that the learning experience of its students is always evolving. We are constantly improving the campus environment.

AIS offers up to date modern resources in a spacious environment and facilities that emulate the Beauty, Massage and Business industries you will work in.

I wish you every success your studies.

BRUNO TINI  
CEO



# WHY

## STUDY AT AUSTRALASIA INTERNATIONAL SCHOOL

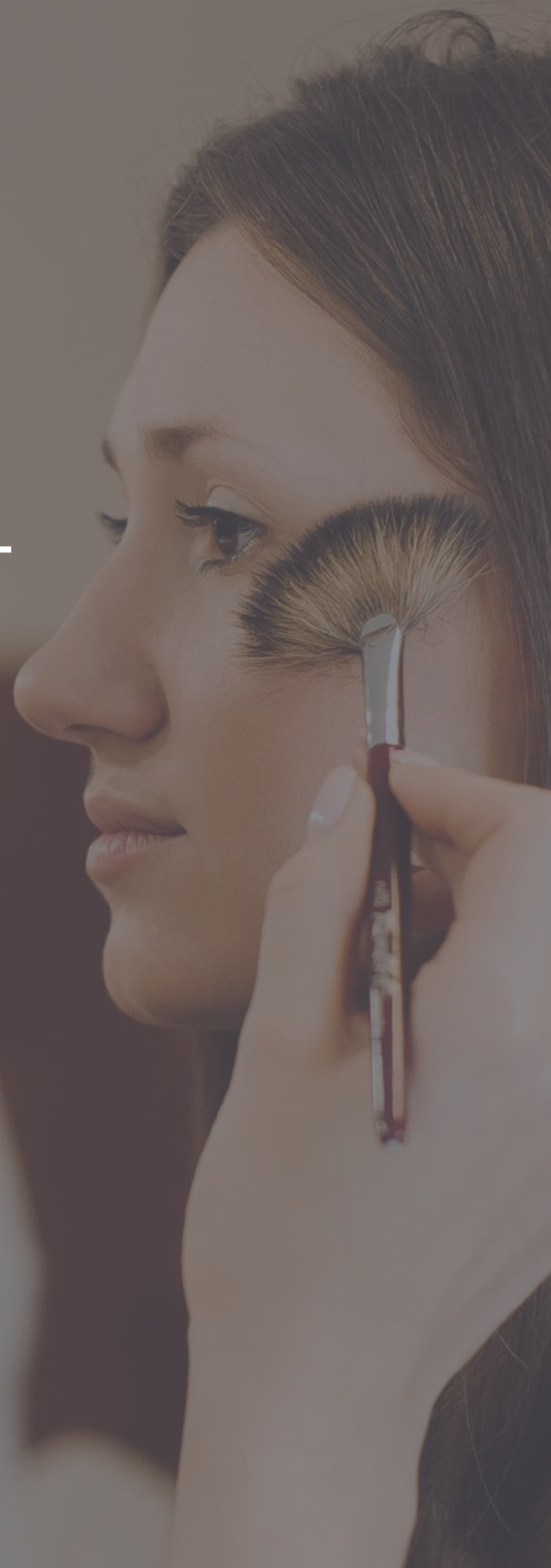


We respect openness and practice inclusiveness.

Australasia International School is committed to equity, ethics, innovation and excellence.

Australasia International School will ensure that students are provided with all the information required by prospective students to allow them to make informed decisions about their training and assessment and to enter a training pathway that is the right fit for their career goals.

Australasia International School strives to:  
Achieve service excellence in vocational education for students so as to make them job ready.





# OUR MISSION

The Australasia International School (AIS) welcomes and supports students from all over the world in becoming a part of its learning community.

Whilst being empathetic, fair and equitable AIS Staff will provide the student the foundations in learning to achieve and succeed in their chosen field.

AIS Management will ensure adequate resources are provided to its Trainers and Staff, so that the Student attains the necessary Skills and Knowledge for their studies.



# OUR VISION

Our Vision is to give our students the best possible real life experiences, skills and knowledge in their chosen fields that will prepare them for industry.



# AUSTRALIA & AUSTRALIAN CULTURE



## AUSTRALIA

Australia is a culturally diverse country with people from many different backgrounds living and working together.

We are open and friendly and value cultural diversity and our multicultural lifestyle. We enjoy outdoor barbeques (BBQs), going to the beach, theatre, museums and restaurants.

From the moment you arrive, you'll receive a warm welcome and have many opportunities to develop long lasting friendships.

Sydney is the largest and oldest city in Australia. Located in the New South Wales. Sydney is also home to two of Australia's most famous landmarks, the Sydney Opera House and the Sydney Harbour Bridge.

### SNAPSHOT OF AUSTRALIA

POPULATION: 25,687,041 people (June 2020)  
CAPITAL CITY: Canberra  
LARGEST CITY: Sydney Population 5.3 million (June 2019)  
LIFE EXPECTANCY: 85 Years (women) 80.9 years (men)  
INTERNATIONAL STUDENTS: 752,715 (2019)  
PROPORTION OF POPULATION BORN OVERSEAS: 29.7% ( June 2020)



## FREEDOM OF RELIGION

In Australia, people are free to practice and follow their own beliefs and religion. Cultural and religious diversity is an important part of life in Australia. You will find many churches, temples, synagogues, mosques and other places of worship across NSW.

The predominant religion amongst Australians is Christianity, with the three largest denominations being Anglican, Roman Catholic and the Uniting Church. Smaller Christian denominations include Lutheran, Jehovah's Witness, Seventh Day Adventist and Baptist churches. Other religions include Judaism, Islam, Buddhism, Hinduism, and Taoism.



## SPORT

We also love playing and watching sport, especially cricket, soccer, football, rugby league, netball, tennis, surfing and golfing.

Whatever sport you play, you'll find like-minded people to share with while you live in Australia.







## FUN FACTS

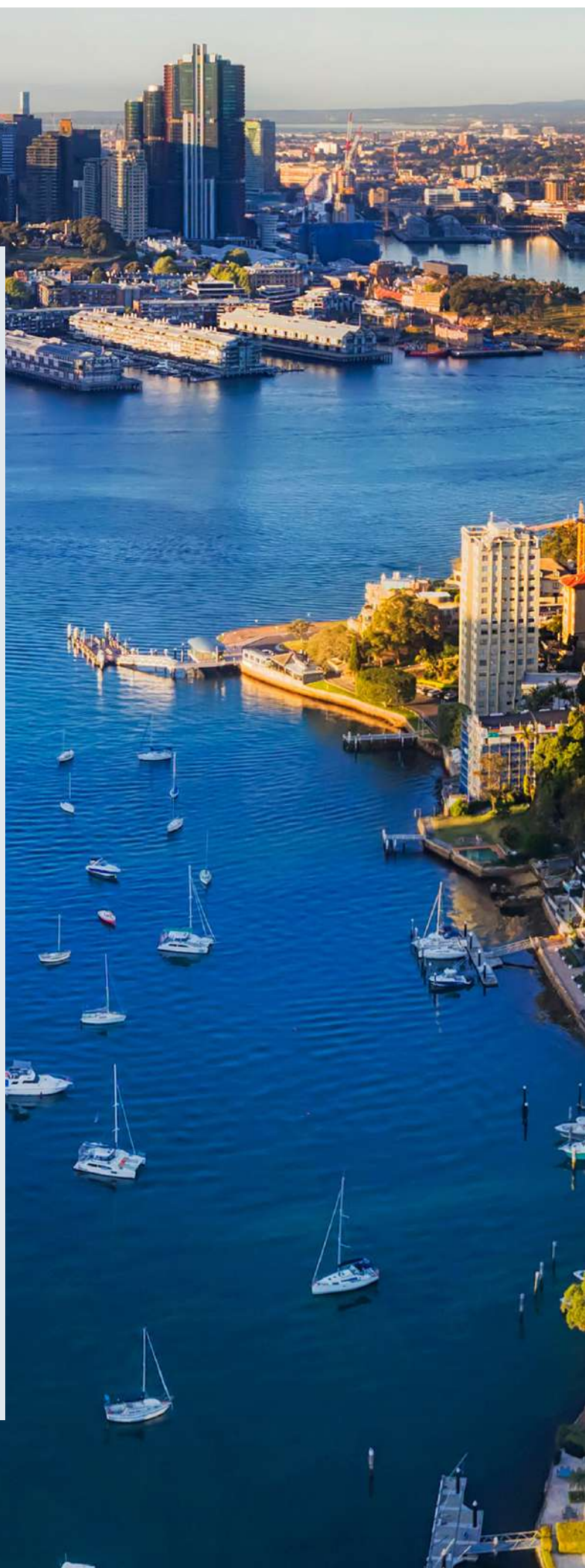
- Australia is a multicultural nation.
- Australia is the world's third most popular destination for international students.
- Australia is the fourth largest economy in the Asia region and is the 12th largest economy in the world.
- Australia consistently ranks in the World Health Organization's best performing group of countries for healthy life expectancy and health expenditure per person.



## WEATHER

Sydney enjoys a sunny climate with mild winters and warm summers, perfect for making the most of the outdoors.

NEW SOUTH WALES: [www.destinationnsw.com.au](http://www.destinationnsw.com.au)  
Capital: Sydney  
Climate: January: 66 - 80°F, 19 - 27°C  
July: 46 - 60°F, 8 - 16°C





# SHB30115

## CERTIFICATE III IN BEAUTY SERVICES

CRICOS COURSE CODE: 089083A



NATIONALLY RECOGNISED  
TRAINING

### HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

### POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

The Australasia International School has professionally set up Beauty training rooms and has highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

### COURSE OUTCOMES

This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement is required and are responsible for their own outputs. This includes client consultation on beauty products and services. Work is typically conducted in beauty, waxing, brow and nail salons.

### LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

### CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities in areas such as beauty therapist, skincare specialist, nail technician and more.

### THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

### PRE-REQUISITES

There are no pre-requisites associated with this qualification. Individuals may enter SHB30115 Certificate III in Beauty Services with limited or no vocational experience and without a lower level qualification.

**NOTE - This Qualification is being superseded, AIS will be delivering the new SHB30121 in 2023.**



## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT –RTO SPECIFIC

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### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

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Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

On successful completion of this course students will be awarded a nationally recognised qualification:  
SHB30115 Certificate III in Beauty Services.





# **SHB30115 CERTIFICATE III IN BEAUTY SERVICES**

CRICOS COURSE CODE: 089083A



NATIONALLY RECOGNISED  
TRAINING





## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
SHBBBOS001	Apply cosmetic tanning products	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP002	Design and apply make-up	Core
SHBBNLS001	Provide manicure and pedicure services	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBBRES001	Research and apply beauty industry information	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBXCCS002	Provide salon services to clients	Core
SHBBCCS001	Advise on beauty products and services	Core
SHBBMUP001	Apply eyelash extensions	Elective
SHBBNLS004	Apply nail art	Elective
SHBBMUP004	Design and apply remedial camouflage make-up	Elective
SHBBMUP003	Design and apply make-up for photography	Elective

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 28 weeks
<b>Terms:</b>	2 terms
<b>Each Term:</b>	10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	Classroom. Practical face to face training
<b>Days:</b>	3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Self-paced learning:</b>	5 hours per week
<b>Mode of delivery:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.

## CAMPUS CLINIC

All of the treatments performed by student onsite in a Campus Clinic. All students in Clinic are studying and under the supervision of a qualified trainer. The Campus Clinic has been designed to provide students with a working environment and prepare them to work in Sydney's finest Salons and Day Spa's.

**NOTE - This Qualification is being superseded, AIS will be delivering the new SHB30121 in 2023.**

## COURSE CONTENT

The SHB30115 Certificate III in Beauty Services requires the completion of 15 units of competency including 11 core units and 4 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station



# SHB40115

## CERTIFICATE IV IN BEAUTY THERAPY

CRICOS COURSE CODE: 089039E



### HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Guide to studying and living in Australia;
- Privacy notice;
- USI procedure.

### POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

The Australasia International School has professionally set up Beauty training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and ready for industry upon successful completion.

### COURSE OUTCOMES

This qualification reflects the role of individuals who work as beauty therapists to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. They communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

These individuals undertake work independently, with limited guidance from others, to perform routine and non-routine activities and solve non-routine problems. They apply and adapt technical skills and knowledge, and use judgment in the provision of beauty treatments and services. These individuals are responsible for their own outputs and provide limited guidance to others. Work is typically conducted in beauty salons and spas.

### LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

### CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities in areas such as beauty therapist, skincare specialist, nail technician and more. Students at this level will have broad factual, technical and some theoretical knowledge of a specific area or a broad field of work and learning.

### THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

### PRE-REQUISITES

There are no pre-requisites associated with this qualification. Individuals may enter after SHB40115 Certificate IV in Beauty Therapy with limited or no vocational experience and without a lower level qualification.

## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements

## ENTRY REQUIREMENT –RTO SPECIFIC

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### Domestic Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### International Students must:

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.
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## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification: SHB40115 Certificate IV in Beauty Therapy.







**SHB40115**

# **CERTIFICATE IV IN BEAUTY THERAPY**

CRICOS COURSE CODE: 089039E



NATIONALLY RECOGNISED  
TRAINING



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
SHBBBOS001	Apply cosmetic tanning products	Core
SHBBBOS002	Provide body massages	Core
SHBBBOS003	Provide body treatments	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBFAS002	Provide facial treatments and skin care recommendations	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP002	Design and apply make-up	Core
SHBBNLS001	Provide manicure and pedicure services	Core
SHBBRES001	Research and apply beauty industry information	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBXCCS002	Provide salon services to clients	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBBNLS004	Apply nail art	Elective
SHBBMUP004	Design and apply remedial camouflage make-up	Elective
SHBBMUP003	Design and apply make-up for photography	Elective
SHBBMUP001	Apply eyelash extensions	Elective
SHBBFAS003	Provide specialised facial treatments	Elective
SHBBBOS004	Provide aromatherapy massages	Elective

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 52 weeks
<b>Terms:</b>	4 terms 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Self-paced learning:</b>	5 hours per week
<b>Mode of delivery:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.

## CAMPUS CLINIC

All of the treatments performed by student onsite in a Campus Clinic. All students in Clinic are studying and under the supervision of a qualified trainer. The Campus Clinic has been designed to provide students with a working environment and prepare them to work in Sydney's finest Salons and Day Spa's.

## COURSE CONTENT

The SHB40115 Certificate IV in Beauty Therapy requires the completion of 19 units of competency including 13 core units and 6 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18Jan</b>	<b>12Apr</b>	<b>05 July</b>	<b>27 Sep</b>
<b>2022</b>	<b>17Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station



# SHB50115 DIPLOMA OF BEAUTY THERAPY

CRICOS COURSE CODE: 089052G



NATIONALLY RECOGNISED  
TRAINING

## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

The Australasia International School has professionally set up Beauty training rooms and has highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

## COURSE OUTCOMES

This qualification reflects the role of individuals employed as beauty therapists to provide a broad range of beauty therapy treatments and services including facial treatments, body massage and treatments, hair removal, lash and brow treatments, nail and make-up services. This includes consultation with clients to provide beauty advice, recommend beauty treatments and services, and sell retail skin-care and cosmetic products.

These individuals work relatively autonomously, and are accountable for personal outputs. Their work involves the self-directed application of knowledge and skills with substantial depth in some areas where judgement is required in planning and selecting appropriate equipment, services and techniques.

Work is typically conducted in beauty salons and spas.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities in areas such as beauty therapist, skincare specialist, nail technician and more. Graduates at this level will apply knowledge and skills to demonstrate autonomy, judgement and defined responsibility.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

## PRE-REQUISITES

There are no pre-requisites associated with this qualification. Individuals may enter SHB30115 Certificate III Beauty Services or SHB40115 Certificate IV in Beauty Therapy with limited or no vocational experience and without a lower level qualification.



## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT –RTO SPECIFIC

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### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
- have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

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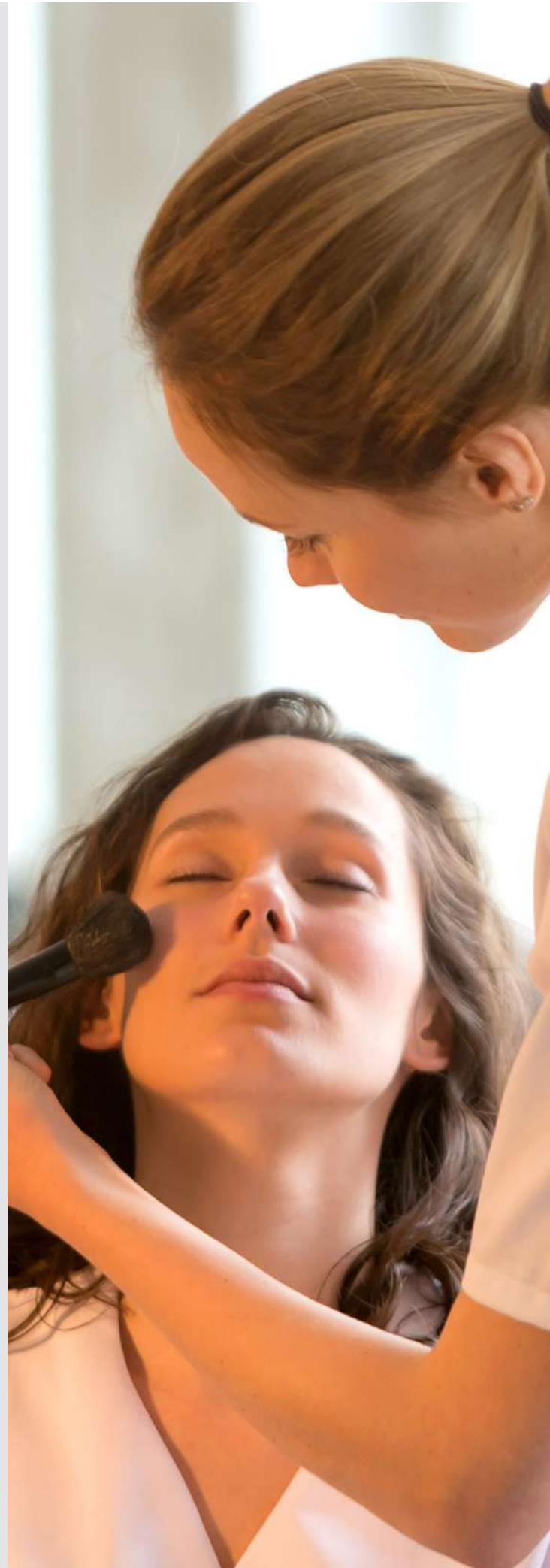
## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification: SHB50115 Diploma in Beauty Therapy.





**SHB50115**

# **DIPLOMA OF BEAUTY THERAPY**

CRICOS COURSE CODE: 089052G



NATIONALLY RECOGNISED  
TRAINING

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE /ELECTIVE
SHBBBOS002	Provide body massages	Core
SHBBBOS003	Provide body treatments	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBFAS002	Provide facial treatments and skin care recommendations	Core
SHBBFAS003	Provide specialised facial treatments	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP002	Design and apply make-up	Core
SHBBNLS001	Provide manicure and pedicure services	Core
SHBBRES001	Research and apply beauty industry information	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBXCCS002	Provide salon services to clients	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBBBOS001	Apply cosmetic tanning products	Elective
SHBBMUP001	Apply eyelash extensions	Elective
SHBBMUP003	Design and apply make-up for photography	Elective
SHBBMUP004	Design and apply remedial camouflage make-up	Elective
SHBBNLS004	Apply nail art	Elective
SHBBBOS004	Provide aromatherapy massages	Elective
SHBBINF001	Maintain infection control standards	Elective
SHBBCCS002	Prepare personalised aromatic plant oil blends for beauty treatments	Elective
SHBBBOS005	Use reflexology relaxation techniques in beauty	Elective
SHBBSPA003	Provide stone therapy massages	Elective
SHBBSKS005	Provide micro-dermabrasion treatments	Elective
SHBBSPA004	Provide Indian head massages for relaxation	Elective

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 80 weeks
<b>Terms:</b>	6 terms
<b>Each Term:</b>	10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	Classroom. Practical face to face training 3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Days:</b>	
<b>Self-paced learning:</b>	5 hours per week
<b>Mode of delivery:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.

## CAMPUS CLINIC

All of the treatments performed by student onsite in a Campus Clinic. All students in Clinic are studying and under the supervision of a qualified trainer. The Campus Clinic has been designed to provide students with a working environment and prepare them to work in Sydney's finest Salons and Day Spa's.

## COURSE CONTENT

The SHB50115 Diploma of Beauty Therapy requires the completion of 25 units of competency including 13 core units and 12 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12Apr</b>	<b>05 Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17Jan</b>	<b>11Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station





# PACKAGED COURSES FOR BEAUTY SERVICES



**SHB30115**  
CERTIFICATE III  
IN BEAUTY SERVICES;  
**SHB40115**  
CERTIFICATE IV  
IN BEAUTY THERAPY; AND  
**SHB50115**  
DIPLOMA OF BEAUTY  
THERAPY

## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Australasia International School (AIS) combines courses under the same training package for those students who are seeking to obtain further and in depth industry knowledge and skills.

AIS has professionally set up beauty training rooms and has highly skilled trainers to facilitate these courses so that students can learn, be confident and be ready for industry upon successful completion of their studies.

## SHB30115 CERTIFICATE III IN BEAUTY SERVICES

This course provides the skills to be employed as a beautician that provides a range of beauty services including waxing, lash and brow, make-up and manicure and pedicure services in the beauty industry.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement are required and are responsible for their own outputs. This includes client consultation on beauty products and services. Work is typically conducted in beauty, waxing, brow and nail salons.

## SHB40115 CERTIFICATE IV IN BEAUTY THERAPY

This course suits students who are seeking to be employed in a role whereby they will provide skin analyses, facial therapies, skin-care treatments and body treatments such as massage to clients.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement are required and are responsible for their own outputs. This includes client consultation on beauty products and services. Work is typically conducted in beauty, waxing, brow and nail salons.

## SHB50115 DIPLOMA OF BEAUTY THERAPY

This course suits students who are seeking to be employed as beauty therapists to provide a broad range of beauty therapy treatments and services including facial treatments, body massage and treatments, hair removal, lash and brow treatments, nail and make-up services. This includes consultation with clients to provide beauty advice, recommend beauty treatments and services, and sell retail skin-care and cosmetic products.

These individuals work relatively autonomously and are accountable for personal outputs. Their work involves the self-directed application of knowledge and skills with substantial depth in some areas where judgement is required in planning and selecting appropriate equipment, services and techniques. Work is typically conducted in beauty salons and spas.

At the end on completing each course a Certificate will be issued and used as the evidence, where appropriate, to apply for Credit Transfer in the next qualification.



## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities in areas such as beauty therapist, skincare specialist, nail technician and more. Graduates at this level will apply knowledge and skills to demonstrate autonomy, judgement and defined responsibility. Students at this level will have broad factual, technical and some theoretical knowledge of a specific area or a broad field of work and learning.

## THIRD PARTIES

AIS has a range of agreements with Third Party Organisations providing recruitment services.

## PRE-REQUISITES

There are no pre-requisites associated with the qualifications in this pathway. Individuals may enter SHB30115 Certificate III in Beauty Services with limited or no vocational experience and without a lower level qualification.

## ENTRY REQUIREMENT RTO SPECIFIC

### Domestic Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### International Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
- have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

On successful completion of these courses, students will be awarded a nationally recognised qualification:  
SHB30115 Certificate III in Beauty Services;  
SHB40115 Certificate IV in Beauty Therapy and  
SHB50115 Diploma of Beauty Therapy.



## COURSE CONTENT

The Certificate III in Beauty Services requires the completion of 15 units of competency including 11 core units and 4 electives.

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
SHBBBOS001	Apply cosmetic tanning products	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP002	Design and apply make-up	Core
SHBBNLS001	Provide manicure and pedicure services	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBBRES001	Research and apply beauty industry information	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBXCCS002	Provide salon services to clients	Core
SHBBCCS001	Advise on beauty products and services	Core
SHBBMUP001	Apply eyelash extensions	Elective
SHBBNLS004	Apply nail art	Elective
SHBBMUP004	Design and apply remedial camouflage make-up	Elective
SHBBMUP003	Design and apply make-up for photography	Elective

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

## COURSE CONTENT

The Certificate SHB40115 IV in Beauty Therapy requires the completion of 19 units of competency including 13 core units and 6 electives.

NATIONAL CODE	TITLE	CORE / ELECTIVE
SHBBBOS001	Apply cosmetic tanning products	Core
SHBBBOS002	Provide body massages	Core
SHBBBOS003	Provide body treatments	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBFAS002	Provide facial treatments and skin care recommendations	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP002	Design and apply make-up	Core
SHBBNLS001	Provide manicure and pedicure services	Core
SHBBRES001	Research and apply beauty industry information	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBXCCS002	Provide salon services to clients	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBBNLS004	Apply nail art	Elective
SHBBMUP004	Design and apply remedial camouflage make-up	Elective
SHBBMUP003	Design and apply make-up for photography	Elective
SHBBMUP001	Apply eyelash extensions	Elective
SHBBFAS003	Provide specialised facial treatments	Elective
SHBBBOS004	Provide aromatherapy massages	Elective



## COURSE CONTENT

The SHB50115 Diploma of Beauty Therapy requires the completion of 25 units of competency including 13 core units and 12 electives.

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
SHBBBOS002	Provide body massages	Core
SHBBBOS003	Provide body treatments	Core
SHBBFAS001	Provide lash and brow services	Core
SHBBFAS002	Provide facial treatments and skin care recommendations	Core
SHBBFAS003	Provide specialised facial treatments	Core
SHBBHRS001	Provide waxing services	Core
SHBBMUP002	Design and apply make-up	Core
SHBBNLS001	Provide manicure and pedicure services	Core
SHBBRES001	Research and apply beauty industry information	Core
SHBXCCS001	Conduct salon financial transactions	Core
SHBXCCS002	Provide salon services to clients	Core
SHBXIND001	Comply with organisational requirements within a personal services environment	Core
SHBXWHS001	Apply safe hygiene, health and work practices	Core
SHBBBOS001	Apply cosmetic tanning products	Elective
SHBBMUP001	Apply eyelash extensions	Elective
SHBBMUP003	Design and apply make-up for photography	Elective
SHBBMUP004	Design and apply remedial camouflage make-up	Elective
SHBBNLS004	Apply nail art	Elective
SHBBBOS004	Provide aromatherapy massages	Elective
SHBBINF001	Maintain infection control standards	Elective
SHBBCCS002	Prepare personalised aromatic plant oil blends for beauty treatments	Elective
SHBBBOS005	Use reflexology relaxation techniques in beauty	Elective
SHBBSPA003	Provide stone therapy massages	Elective
SHBBSKS005	Provide micro-dermabrasion treatments	Elective
SHBBSPA004	Provide Indian head massages for relaxation	Elective

*Note: Students must complete SHB40115 Certificate IV in Beauty Therapy to commence SHB50115 Diploma of Beauty Therapy*

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 80 weeks
<b>Terms:</b>	6 terms
<b>Each Term:</b>	10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	Classroom. Practical face to face training 3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Days:</b>	
<b>Self-paced learning:</b>	5 hours per week
<b>Mode of delivery:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05 Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11Apr</b>	<b>04 Jul</b>	<b>26Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station



# SHB50216 DIPLOMA OF SALON MANAGEMENT

CRICOS COURSE CODE: 096557B



NATIONALLY RECOGNISED  
TRAINING

## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

The Australasia International School has a working CLINIC for its Beauty and Massage therapy students where clients pay for respective services. Most of our trainer assessors work in or have their own business's and clinics.

## COURSE OUTCOMES

This qualification reflects the role of senior managers and small business owners of personal services businesses. They are responsible for coordinating the day-to-day operation of the business and for planning, monitoring and evaluating the work of the team. Salon managers also operate with significant autonomy to make strategic business management decisions.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to work as a salon manager in any type of personal service business including hairdressing or beauty salons, barber shops and spas.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

## PRE-REQUISITES

There are no pre-requisites associated with this qualification. Individuals may enter SHB30115 Certificate III Beauty Services or SHB40115 Certificate IV in Beauty Therapy or SHB50115 Diploma of Beauty Therapy or HLT42015 Certificate IV in Massage Therapy or HLT52015 Diploma of Remedial Massage with limited or no vocational experience and without a lower level qualification.

## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT –RTO SPECIFIC

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### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification: SHB50216 Diploma of Salon Management.







**SHB50216**

# **DIPLOMA OF SALON MANAGEMENT**

CRICOS COURSE CODE: 096557B



NATIONALLY RECOGNISED  
TRAINING



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
BSBHRM404	Review human resources functions	Core
BSBHRM506	Manage recruitment selection and induction processes	Core
SHBXPSM001	Lead teams in a personal services environment	Core
SHBXPSM002	Manage treatment services and sales delivery	Core
SHBXPSM003	Promote a personal services business	Core
SHBXWHS002	Provide a safe work environment	Core
BSBSUS501	Develop workplace policy and procedures for sustainability	Core
BSBSMB403	Market the small business	Elective
BSBSMB404	Undertake small business planning	Elective
BSBMGT502	Manage people performance	Elective

## DELIVERY MODE AND DURATION

**Course Duration** 60 weeks over five(5) terms  
**Terms:** 50 weeks of training and assessment spread over 5 terms of 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.

**Weekly Hours and Delivery Mode** 20 hours of classroom training per week, being 2 days per week 8am to 4:30pm, with a 30-minute lunch break and one evening class from 4:30pm to 8:30pm, total face to face training and assessment per week is 20 hours. Self-paced learning (homework) is an additional 5 hours per week.

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
 Level 4, 127 Liverpool Street,  
 Sydney CBD 2000  
 within a five-minute walk from Town Hall Station

## COURSE CONTENT

The SHB50216 Diploma of Salon Management requires the completion of 10 units of competency including 7 core units and 3 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05Jul</b>	<b>27Sep</b>
<b>2022</b>	<b>17Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10Apr</b>	<b>03 Jul</b>	<b>25Sep</b>

## MID-TERM ENROLMENT DATES

<b>2021</b>	<b>01 Mar</b>	<b>24 May</b>	<b>16Aug</b>	<b>08 Nov</b>
<b>2022</b>	<b>28 Feb</b>	<b>23May</b>	<b>15 Aug</b>	<b>07 Nov</b>
<b>2023</b>	<b>27 Feb</b>	<b>22May</b>	<b>14Aug</b>	<b>06Nov</b>



# HLT42015 CERTIFICATE IV IN MASSAGE THERAPY

CRICOS COURSE CODE: 093187C



## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

The Australasia International School has professionally set up Massage training rooms and has highly skilled trainers to facilitate this course so that students can learn, be confident and ready for the industry upon successful completion.

The Australasia International School is an approved ATMS Recognised Provider of Natural Medicine Education for the course: HLT42015 CERTIFICATE IV IN MASSAGE THERAPY

## COURSE OUTCOMES

This qualification reflects the role of massage therapists who provide general health maintenance treatments. It does not reflect the role of a remedial massage therapist. Practitioners may be self-employed or work within a larger health service.

To achieve this qualification, the candidate must have completed at least 80 hours of work as detailed in the Assessment Requirements of units of competency.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Potential employment options are in a range of massage therapy roles in a range of industry areas, such as Assistant massage therapist. Students who complete this course may wish to continue their education into the HLT52015 Diploma of Remedial Massage or a range of Diploma qualifications, as well as higher education qualifications in massage therapy.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

## PRE-REQUISITES

There are no pre-requisites associated with this qualification. Individuals may enter HLT42015 Certificate IV in Massage Therapy with limited or no vocational experience and without a lower level qualification.





## ENTRY REQUIREMENT – TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT – RTO SPECIFIC

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### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

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Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification:  
HLT42015 Certificate IV in Massage Therapy.





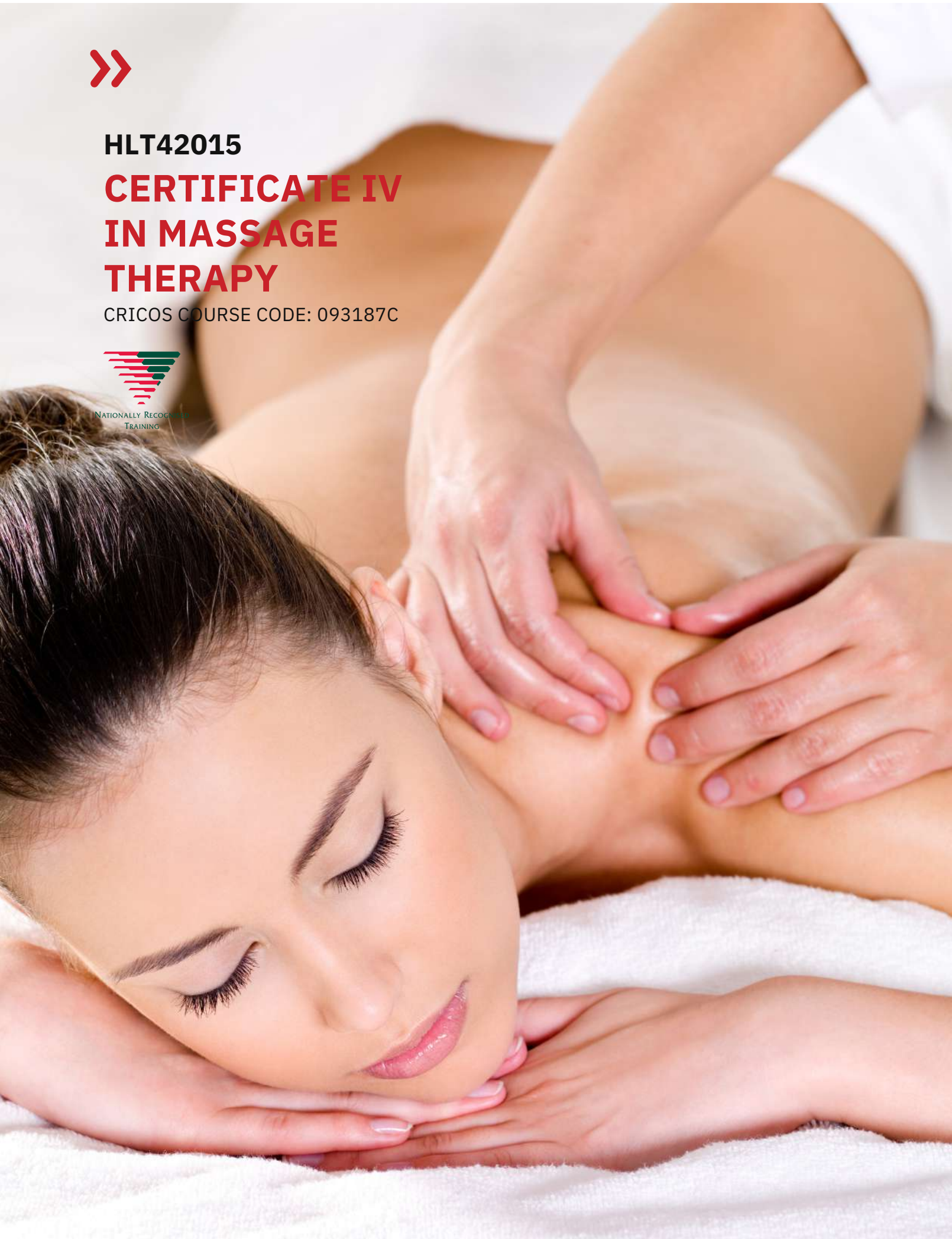
**HLT42015**

**CERTIFICATE IV  
IN MASSAGE  
THERAPY**

CRICOS COURSE CODE: 093187C



NATIONALLY RECOGNIZED  
TRAINING



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
HLTMSG001	Develop massage practice	Core
HLTINF004	Manage the prevention and control of infection	Core
HLTWH004	Manage work health and safety	Core
CHCLEG003	Manage legal and ethical compliance	Core
CHCDIV001	Work with diverse people	Core
HLTAID011	Provide first aid	Core
HLTMSG002	Assess client massage needs	Core
HLTMSG004	Provide massage treatments	Core
CHCCOM006	Establish and manage client relationships	Core
HLTAAP002	Confirm physical health status	Core
BSBSMB404	Undertake small business planning	Elective
HLTREF002	Provide reflexology for relaxation	Elective
CHCPRP003	Reflect on and improve own professional practice	Elective

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 40 weeks
<b>Terms:</b>	3 terms
<b>Each Term:</b>	10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	Classroom. Practical face to face training 3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Days:</b>	
<b>Self-paced learning:</b>	5 hours per week
<b>Mode of delivery:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.

## CAMPUS CLINIC

All of the treatments performed by student onsite in a Campus Clinic. All students in Clinic are studying and under the supervision of a qualified trainer. The Campus Clinic has been designed to provide students with a working environment and prepare them to work in Sydney's finest Salons and Day Spa's.

## COURSE CONTENT

The HLT42015 Certificate IV in Massage Therapy requires the completion of 13 units of competency including 10 core units and 3 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05Jul</b>	<b>27Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>
<b>2023</b>	<b>16Jan</b>	<b>10 Apr</b>	<b>03 Jul</b>	<b>25 Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station





# HLT52015 DIPLOMA OF REMEDIAL MASSAGE

CRICOS COURSE CODE: 092865M



NATIONALLY RECOGNISED  
TRAINING

## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

The Australasia International School has professionally set up Massage training rooms and has highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

The Australasia International School is an approved ATMS Recognised Provider of Natural Medicine Education for the course: HLT52015 DIPLOMA OF REMEDIAL MASSAGE.

## COURSE OUTCOMES

This course suits students who are seeking to be employed in the role of remedial massage therapists who work with clients presenting with soft tissue dysfunction, musculoskeletal imbalance or restrictions in range of motion (ROM).

To achieve this qualification, the candidate must have completed at least 200 hours of work as detailed in the Assessment Requirements of units of competency.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Practitioners may be self-employed or work within a larger health service.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

## PRE-REQUISITES

There are no pre-requisites associated with this qualification. Individuals may enter HLT52015 Diploma of Remedial Massage with limited or no vocational experience and without a lower level qualification.



## ENTRY REQUIREMENT – TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT – RTO SPECIFIC

---

### Domestic Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### International Students must:

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification:  
HLT52015 Diploma of Remedial Massage.





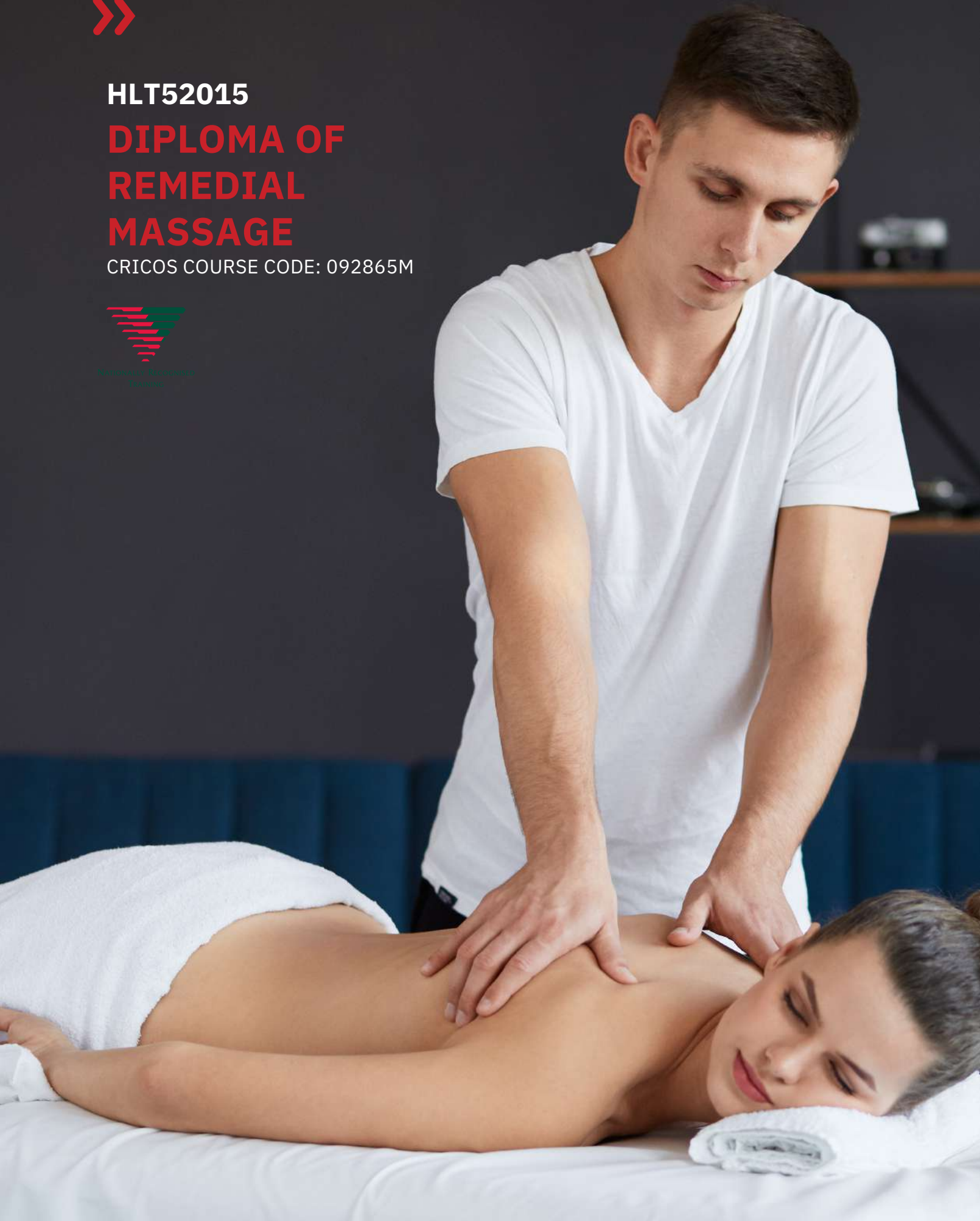
**HLT52015**

**DIPLOMA OF  
REMEDIAL  
MASSAGE**

CRICOS COURSE CODE: 092865M



NATIONALLY RECOGNISED  
TRAINING





## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
HLTMSG002	Assess client massage needs	Core
HLTMSG004	Provide massage treatments	Core
CHCCOM006	Establish and manage client relationships	Core
HLTINF004	Manage the prevention and control of infection	Core
HLTWHS004	Manage work health and safety	Core
HLTAAP003	Analyse and respond to client health information	Core
CHCDIV001	Work with diverse people	Core
CHCLEG003	Manage legal and ethical compliance	Core
HLTAID011	Provide first aid	Core
HLTMSG001	Develop massage practice	Core
HLTMSG008	Monitor and evaluate remedial massage treatments	Core
HLTMSG006	Adapt remedial massage practice to meet specific needs	Core
HLTMSG005	Provide remedial massage treatments	Core
HLTMSG003	Perform remedial massage musculoskeletal assessments	Core
CHCPRP005	Engage with health professionals and the health system	Core
CHCPRP003	Reflect on and improve own professional practice	Core
HLTREF002	Provide reflexology for relaxation	Elective
BSBSMB404	Undertake small business planning	Elective
BSBMED303	Maintain patient records	Elective
BSBSMB403	Market the small business	Elective
HLTARO001	Develop aromatherapy practice	Elective

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 80 weeks
<b>Terms:</b>	6 terms
<b>Each Term:</b>	10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	Classroom. Practical face to face training 3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Days:</b>	5 hours per week
<b>Self-paced learning:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.
<b>Mode of delivery:</b>	

## CAMPUS CLINIC

All of the treatments performed by student onsite in a Campus Clinic. All students in Clinic are studying and under the supervision of a qualified trainer. The Campus Clinic has been designed to provide students with a working environment and prepare them to work in Sydney's finest Salons and Day Spa's.

## COURSE CONTENT

The HLT52015 Diploma of Remedial Massage requires the completion of 21 units of competency including 16 core units and 5 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12Apr</b>	<b>05 Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10Apr</b>	<b>03 Jul</b>	<b>25 Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station



# PACKAGED COURSES FOR MASSAGE THERAPIES



## HLT42015

CERTIFICATE IV IN MASSAGE THERAPY

CRICOS COURSE CODE: 093187C;

AND

## HLT52015

DIPLOMA OF REMEDIAL MASSAGE

CRICOS COURSE CODE: 092865M

## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Guide to studying and living in Australia;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Australasia International School (AIS) combines courses under the same training package for those students who are seeking to obtain further and in-depth industry knowledge and skills.

AIS has professionally set up massage training rooms and has highly skilled trainers to facilitate these courses so that students can learn, be confident and be ready for industry upon successful completion of their studies.

## HLT42015 CERTIFICATE IV IN MASSAGE THERAPY

This course suits students who are seeking to be employed in a role whereby they will be engaged as massage therapists who provide general health maintenance treatments. It does not reflect the role of a remedial massage therapist. Practitioners may be self-employed or work within a larger health service.

Students must complete HLT42015 Certificate IV in Massage Therapy to progress to HLT52015 Diploma of Remedial Massage.

## HLT52015 DIPLOMA OF REMEDIAL MASSAGE

This course suits students who are seeking to be employed in the role of remedial massage therapists who work with clients presenting with soft tissue dysfunction, musculoskeletal imbalance or restrictions in range of motion (ROM). Practitioners may be self-employed or work within a larger health service.

At the end on completing each course a Certificate will be issued and used as the evidence, where appropriate, to apply for Credit Transfer in the next qualification.



## LICENCING REQUIREMENT

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No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

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Graduates will be able to obtain a range of employment opportunities in areas such as day spa, cruise ships, work from home, mobile massage therapist; and sports therapy and health clinics. Practitioners may be self-employed or work within a larger health service.

## THIRD PARTIES

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AIS has a range of agreements with Third Party Organisations providing recruitment services.

## PRE-REQUISITES

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There are no pre-requisites associated with this qualification. Individuals may enter HLT42015 Certificate IV in Massage Therapy with limited or no vocational experience and without a lower level qualification.

## ENTRY REQUIREMENT – RTO SPECIFIC

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### Domestic Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### International Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
- have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

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Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of these courses, students will be awarded a nationally recognised qualification: HLT42015 Certificate IV in Massage Therapy; and HLT52015 Diploma of Remedial Massage.





## COURSE CONTENT

The HLT42015 Certificate IV in Massage Therapy requires the completion of 13 units of competency including 10 core units and 3 electives.

NATIONAL CODE	TITLE	CORE / ELECTIVE
HLTMSG001	Develop massage practice	Core
HLTINF004	Manage the prevention and control of infection	Core
HLTWHS004	Manage work health and safety	Core
CHCLEG003	Manage legal and ethical compliance	Core
CHCDIV001	Work with diverse people	Core
HLTAID011	Provide first aid	Core
HLTMSG002	Assess client massage needs	Core
HLTMSG004	Provide massage treatments	Core
CHCCOM006	Establish and manage client relationships	Core
HLTAAP002	Confirm physical health status	Core
BSBSMB404	Undertake small business planning	Elective
HLTREF002	Provide reflexology for relaxation	Elective
CHCPRP003	Reflect on and improve own professional practice	Elective

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

## COURSE CONTENT

The HLT52015 Diploma of Remedial Massage requires the completion of 21 units of competency including 16 core units and 5 electives.

NATIONAL CODE	TITLE	CORE / ELECTIVE
HLTMSG002	Assess client massage needs	Core
HLTMSG004	Provide massage treatments	Core
CHCCOM006	Establish and manage client relationships	Core
HLTINF004	Manage the prevention and control of infection	Core
HLTWHS004	Manage work health and safety	Core
HLTAAP003	Analyse and respond to client health information	Core
CHCDIV001	Work with diverse people	Core
CHCLEG003	Manage legal and ethical compliance	Core
HLTAID011	Provide first aid	Core
HLTMSG001	Develop massage practice	Core
HLTMSG008	Monitor and evaluate remedial massage treatments	Core
HLTMSG006	Adapt remedial massage practice to meet specific needs	Core
HLTMSG005	Provide remedial massage treatments	Core
HLTMSG003	Perform remedial massage musculoskeletal assessments	Core
CHCPRP005	Engage with health professionals and the health system	Core
CHCPRP003	Reflect on and improve own professional practice	Core
HLTREF002	Provide reflexology for relaxation	Elective
BSBSMB404	Undertake small business planning	Elective
BSBMED303	Maintain patient records	Elective
BSBSMB403	Market the small business	Elective
HLTARO001	Develop aromatherapy practice	Elective

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

## DELIVERY MODE AND DURATION

<b>Time to complete:</b>	Up to 80 weeks
<b>Terms:</b>	6 terms
<b>Each Term:</b>	10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.
<b>Delivery:</b>	Classroom. Practical face to face training 3 days per week, 9 am to 4:30 pm with a 30 minute lunch break per day, being 21 hours per week of training and assessment.
<b>Days:</b>	
<b>Self-paced learning:</b>	5 hours per week
<b>Mode of delivery:</b>	This program is delivered in the classroom. Practical face to face training is provided in a clinic.

## CAMPUS CLINIC

All of the treatments performed by student onsite in a Campus Clinic. All students in Clinic are studying and under the supervision of a qualified trainer. The Campus Clinic has been designed to provide students with a working environment and prepare them to work in Sydney's finest Salons and Day Spa's.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12Apr</b>	<b>05Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10 Apr</b>	<b>03 Jul</b>	<b>25Sep</b>

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station





# BSB40920

# CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICE

CRICOS COURSE CODE: 103919G



## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Guide to studying and living in Australia;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Located in Sydney's CBD, the Australasia International School has training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

## COURSE OUTCOMES

This qualification is suitable for autonomous individuals who identify and apply project management skills and knowledge in a wide variety of contexts. Job titles for these roles may include contracts officers, project administrators, quality officers and small business operators.

Individuals in these roles might be members of a project team, with no direct responsibility for overall project outcomes. Primarily, these roles would support wider project operations. They may use project tools and methodologies selectively to support organisational or business activities.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities who apply specialised knowledge and skills, together with experience in project management practice across a range of enterprise and industry contexts. Job titles for these roles may include contracts officers, project administrators, quality officers and small business operators.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.

## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT –RTO SPECIFIC

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### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
  - \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.
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## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification: BSB40920 Certificate IV in Project Management Practice.







BSB40920

# CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICE

CRICOS COURSE CODE: 103919G



NATIONALLY RECOGNISED  
TRAINING



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
BSBPMG420	Apply project scope management techniques	Core
BSBPMG421	Apply project time management techniques	Core
BSBPMG422	Apply project quality management techniques	Core
BSBPMG423	Apply project cost management techniques	Elective
BSBPMG424	Apply project human resources management approaches	Elective
BSBPMG426	Apply project risk management techniques	Elective
BSBPMG429	Apply project stakeholder engagement techniques	Elective
BSBOPS405	Organise business meetings	Elective
BSBLDR414	Lead team effectiveness	Elective

## DELIVERY MODE AND DURATION

**Course Duration** 52 weeks over four(4) terms  
**Terms:** 40 weeks of training and assessment spread over 4 terms of 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.

**Weekly Hours and Delivery Mode** 20 hours of classroom training per week, being 2 days per week 8am to 4:30pm, with a 30-minute lunch break and one evening class from 4:30pm to 8:30pm, total face to face training and assessment per week is 20 hours. Self-paced learning (homework) is an additional 5 hours per week.

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
 Level 4, 127 Liverpool Street,  
 Sydney CBD 2000  
 within a five-minute walk from Town Hall Station

## COURSE CONTENT

The BSB40920 Certificate IV in Project Management Practice requires the completion of 9 units of competency including 3 core units and 6 electives.

## ENROLMENT DATES

<b>2021</b>	18 Jan	12 Apr	05Jul	27 Sep
<b>2022</b>	17 Jan	11 Apr	04 Jul	26Sep
<b>2023</b>	16 Jan	10 Apr	03 Jul	25 Sep

## MID-TERM ENROLMENT DATES

<b>2021</b>	01 Mar	24 May	16Aug	08 Nov
<b>2022</b>	28 Feb	23 May	15 Aug	07Nov
<b>2023</b>	27 Feb	22 May	14 Aug	06Nov



**BSB50820**

# DIPLOMA OF PROJECT MANAGEMENT

CRICOS COURSE CODE: 104032E



NATIONALLY RECOGNISED  
TRAINING

## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Guide to studying and living in Australia;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Located in Sydney's CBD, the Australasia International School has training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

## COURSE OUTCOMES

This qualification reflects the role of individuals who apply project management skills and knowledge. They may manage projects in a variety of contexts, across a number of industry sectors. They have project leadership and management roles and are responsible for achieving project objectives.

They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities who apply specialised knowledge and skills, together with experience in project management across a range of enterprise and industry contexts.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.



## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT –RTO SPECIFIC

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### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
- have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

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Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification: BSB50820 Diploma of Project Management.







**BSB 50820  
DIPLOMA OF  
PROJECT  
MANAGEMENT**

CRICOS COURSE CODE: 104032E



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
BSBPMG530	Manage project scope	Core
BSBPMG531	Manage project time	Core
BSBPMG532	Manage project quality	Core
BSBPMG533	Manage project cost	Core
BSBPMG534	Manage project human resources	Core
BSBPMG535	Manage project information and communication	Core
BSBPMG536	Manage project risk	Core
BSBPMG540	Manage project integration	Core
BSBINS501	Manage an information or knowledge management system	Elective
BSBPMG538	Manage project stakeholder engagement	Elective
BSBWHS516	Contribute to developing, implementing and maintaining an organisation's WHS management system	Elective
BSBPMG541	Manage complex projects	Elective

## DELIVERY MODE AND DURATION

**Course Duration** 52 weeks over four(4) terms  
**Terms:** 40 weeks of training and assessment spread over 4 terms of 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.

**Weekly Hours and Delivery Mode** 20 hours of classroom training per week, being 2 days per week 8am to 4:30pm, with a 30-minute lunch break and one evening class from 4:30pm to 8:30pm, total face to face training and assessment per week is 20 hours. Self-paced learning (homework) is an additional 5 hours per week.

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
 Level 4, 127 Liverpool Street,  
 Sydney CBD 2000  
 within a five-minute walk from Town Hall Station

## COURSE CONTENT

The BSB50820 Diploma of Project Management requires the completion of 12 units of competency including 8 core units and 4 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05 Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10 Apr</b>	<b>03 Jul</b>	<b>25 Sep</b>

## MID-TERM ENROLMENT DATES

<b>2021</b>	<b>01 Mar</b>	<b>24 May</b>	<b>16 Aug</b>	<b>08 Nov</b>
<b>2022</b>	<b>28 Feb</b>	<b>23 May</b>	<b>15 Aug</b>	<b>07 Nov</b>
<b>2023</b>	<b>27 Feb</b>	<b>22 May</b>	<b>14 Aug</b>	<b>06 Nov</b>



**BSB60720**

# ADVANCED DIPLOMA OF PROGRAM MANAGEMENT

CRICOS COURSE CODE: 104435H



## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Located in Sydney's CBD, the Australasia International School has training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

## COURSE OUTCOMES

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts.

A program is defined as a set of interrelated projects, each of which has a project manager. 'Multiple projects', or 'a program of projects', refers to a number of related projects managed by the same person as a program to achieve organisational objectives.

It applies to individuals who are program managers, managing or directing a suite of projects (a program) to achieve organisational objectives.

Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities who apply specialised knowledge and skills, together in leadership management across a range of enterprise and industry contexts.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.



## ENTRY REQUIREMENT –TRAINING PACKAGE

Entry to this qualification is limited to those who:

- have completed one of following qualifications: BSB50820 Diploma of Project Management, or BSB51415 Diploma of Project Management (or a superseded equivalent version), or
- Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise

## ENTRY REQUIREMENT –RTO SPECIFIC

### Domestic Students must:

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- and successfully completed the AIS pre-enrolment suitability form.

### International Students must:

- be a minimum of 18 years of age;
  - have completed Year 12 or equivalent;
  - Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
  - have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

On successful completion of this course students will be awarded a nationally recognised qualification: BSB60720 Advanced Diploma of Program Management.





**BSB60720**

# **ADVANCED DIPLOMA OF PROGRAM MANAGEMENT**

CRICOS COURSE CODE: 104435H



NATIONALLY RECOGNISED  
TRAINING



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
BSBPMG 630	Enable program execution	Core
BSBPMG 634	Facilitate stakeholder engagement	Core
BSBPMG 635	Implement program governance	Core
BSBPMG 636	Manage benefits	Core
BSBPMG633	Provide leadership for the program	Elective
BSBPMG632	Manage program risk	Elective
BSBHRM613	Contribute to the development of learning and development strategies	Elective
BSBPMG631	Manage program delivery	Elective
BSBFIN601	Manage organisational finances	Elective
BSBINS601	Manage knowledge and information	Elective
BSBHRM615	Contribute to the development of diversity and inclusion strategies	Elective
BSBSUS601	Lead corporate social responsibility	Elective

## DELIVERY MODE AND DURATION

**Course Duration** 80 weeks over six (6) terms

**Terms:** 62 weeks of training and assessment spread over 6 terms of 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.

**Weekly Hours and Delivery Mode** 20 hours of classroom training per week, being 2 days per week 8am to 4:30pm, with a 30-minute lunch break and one evening class from 4:30pm to 8:30pm, total face to face training and assessment per week is 20 hours. Self-paced learning (homework) is an additional 5 hours per week.

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station

## COURSE CONTENT

The BSB60720 Advanced Diploma of Program Management requires the completion of 12 units of competency including 4 core units and 8 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05 Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10 Apr</b>	<b>03 Jul</b>	<b>25 Sep</b>

## MID-TERM ENROLMENT DATES

<b>2021</b>	<b>01 Mar</b>	<b>24 May</b>	<b>16 Aug</b>	<b>08 Nov</b>
<b>2022</b>	<b>28 Feb</b>	<b>23 May</b>	<b>15 Aug</b>	<b>07 Nov</b>
<b>2023</b>	<b>27 Feb</b>	<b>22 May</b>	<b>14 Aug</b>	<b>06 Nov</b>



**BSB50420**

# DIPLOMA OF LEADERSHIP AND MANAGEMENT

CRICOS COURSE CODE: 104172D



## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Located in Sydney's CBD, the Australasia International School has training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

## COURSE OUTCOMES

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities who apply specialised knowledge and skills, together in leadership management across a range of enterprise and industry contexts.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.



## ENTRY REQUIREMENT –TRAINING PACKAGE

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The Training Package itself does not identify entry requirements.

## ENTRY REQUIREMENT –RTO SPECIFIC

---

### **Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

### **International Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
- have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).
- \*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

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On successful completion of this course students will be awarded a nationally recognised qualification: BSB50420 Diploma of Leadership and Management.





**BSB50420**

# **DIPLOMA OF LEADERSHIP AND MANAGEMENT**

CRICOS COURSE CODE: 104172D



NATIONALLY RECOGNISED  
TRAINING



## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
BSBPEF502	Develop and use emotional intelligence	Core
BSBLDR523	Lead and manage effective workplace relationships	Core
BSBOPS502	Manage business operational plan	Core
BSBTWK502	Manage team effectiveness	Core
BSBCRT511	Develop critical thinking in others	Core
BSBCMM511	Communicate with influence	Core
BSBLDR522	Manage people performance	Elective
BSBSTR502	Facilitate continuous improvement	Elective
BSBTWK503	Manage Meetings	Elective
BSBWHS521	Ensure a safe workplace for a work area	Elective
BSBOPS504	Manage business risk	Elective
BSBPEF501	Manage personal and professional development	Elective

## DELIVERY MODE AND DURATION

**Course Duration** 52 weeks over four(4) terms

**Terms:** 40 weeks of training and assessment spread over 4 terms of 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.

**Weekly Hours and Delivery Mode** 20 hours of classroom training per week, being 2 days per week 8am to 4:30pm, with a 30-minute lunch break and one evening class from 4:30pm to 8:30pm, total face to face training and assessment per week is 20 hours. Self-paced learning (homework) is an additional 5 hours per week.

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
Level 4, 127 Liverpool Street,  
Sydney CBD 2000  
within a five-minute walk from Town Hall Station

## COURSE CONTENT

The BSB50420 Diploma of Leadership and Management requires the completion of 12 units of competency including 6 core units and 6 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12 Apr</b>	<b>05Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10 Apr</b>	<b>03 Jul</b>	<b>25Sep</b>

## MID-TERM ENROLMENT DATES

<b>2021</b>	<b>01 Mar</b>	<b>24 May</b>	<b>16 Aug</b>	<b>08 Nov</b>
<b>2022</b>	<b>28 Feb</b>	<b>23May</b>	<b>15 Aug</b>	<b>07Nov</b>
<b>2023</b>	<b>27 Feb</b>	<b>22 May</b>	<b>14 Aug</b>	<b>06Nov</b>





# BSB60420

# ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

CRICOS COURSE CODE: 105008H



## HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

- Enrolment form;
- International Student Handbook;
- Pre-enrolment information;
- Privacy notice;
- USI procedure.

## POLICIES AND PROCEDURES

- Pre-Course Enrolment
- Complaints and Appeals Policy
- Attendance Policy
- Assessment Policy
- Fee Management Policy

Located in Sydney's CBD, the Australasia International School has training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

## COURSE OUTCOMES

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

## LICENCING REQUIREMENT

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

## CAREER OPPORTUNITIES

Graduates will be able to obtain a range of employment opportunities who apply specialised knowledge and skills, together in leadership management across a range of enterprise and industry contexts.

## THIRD PARTIES

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.



## ENTRY REQUIREMENT – TRAINING PACKAGE

Entry to this qualification is limited to those who:

- have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions). or
- have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise

## ENTRY REQUIREMENT –RTO SPECIFIC

**Domestic Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent; and
- successfully completed the AIS pre-enrolment suitability form.

**International Students must:**

- be a minimum of 18 years of age;
- have completed Year 12 or equivalent;
- Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs; and
- have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).

\*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course. This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

On successful completion of this course students will be awarded a nationally recognised qualification: BSB60420 Advanced Diploma of Leadership and Management.





**BSB60420**

# **ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT**

CRICOS COURSE CODE: 105008H



NATIONALLY RECOGNISED  
TRAINING





## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

NATIONAL CODE	TITLE	CORE / ELECTIVE
BSBLDR601	Lead and manage organisational change	Core
BSBLDR602	Provide leadership across the organisation	Core
BSBOPS601	Develop and implement business plans	Core
BSBSTR601	Manage innovation and continuous improvement	Core
BSBCRT611	Apply critical thinking for complex problem solving	Core
BSBHRM614	Contribute to strategic workforce planning	Elective
BSBTEC601	Review organisational digital strategy	Elective
BSBAUD601	Establish and manage compliance management systems	Elective
BSBMKG623	Develop marketing plans	Elective
BSBSTR602	Develop organisational strategies	Elective

## DELIVERY MODE AND DURATION

**Course Duration** 64 weeks over five (5) terms  
**Terms:** 50 weeks of training and assessment spread over 5 terms of 10 weeks plus a 2 week study break at the end of each term, with an extra 4 weeks over the Christmas New Year holiday period.

**Weekly Hours and Delivery Mode** 20 hours of classroom training per week, being 2 days per week 8am to 4:30pm, with a 30-minute lunch break and one evening class from 4:30pm to 8:30pm, total face to face training and assessment per week is 20 hours. Self-paced learning (homework) is an additional 5 hours per week.

## LOCATION

Training for this course is delivered at a modern multi classroom campus situated on:  
 Level 4, 127 Liverpool Street,  
 Sydney CBD 2000  
 within a five-minute walk from Town Hall Station

## COURSE CONTENT

The BSB60420 Advanced Diploma of Leadership and Management requires the completion of 10 units of competency including 5 core units and 5 electives.

## ENROLMENT DATES

<b>2021</b>	<b>18 Jan</b>	<b>12Apr</b>	<b>05 Jul</b>	<b>27 Sep</b>
<b>2022</b>	<b>17 Jan</b>	<b>11 Apr</b>	<b>04 Jul</b>	<b>26 Sep</b>
<b>2023</b>	<b>16 Jan</b>	<b>10 Apr</b>	<b>03 Jul</b>	<b>25 Sep</b>

## MID-TERM ENROLMENT DATES

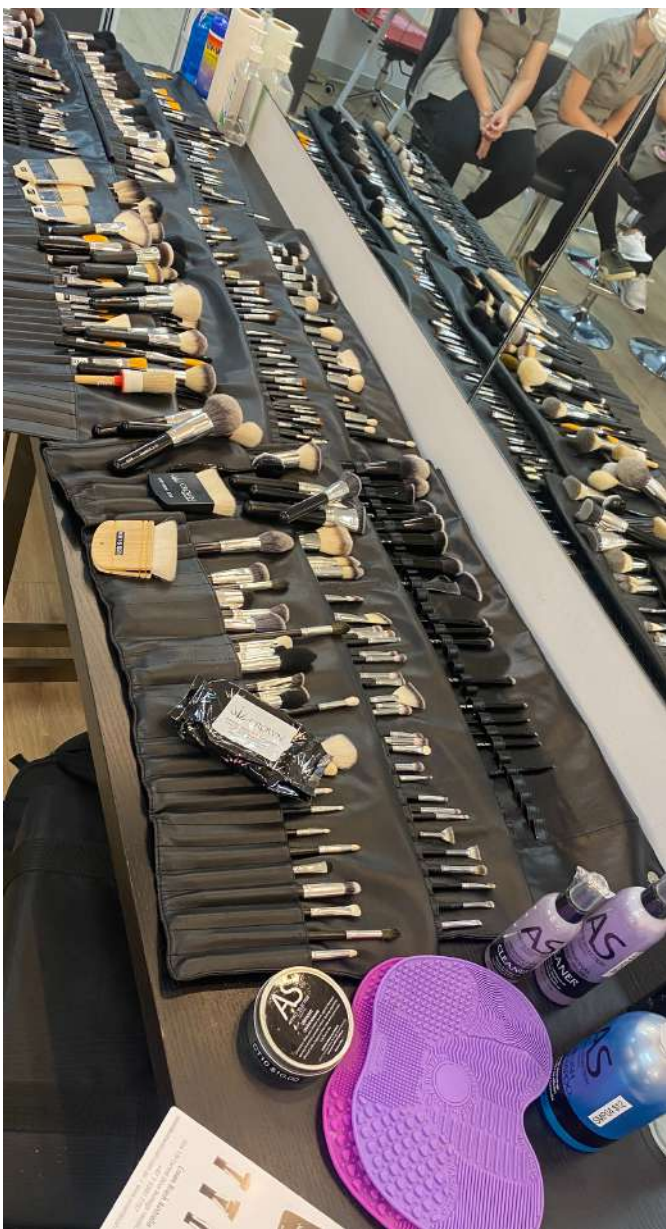
<b>2021</b>	<b>01 Mar</b>	<b>24 May</b>	<b>16 Aug</b>	<b>08 Nov</b>
<b>2022</b>	<b>28 Feb</b>	<b>23May</b>	<b>15 Aug</b>	<b>07Nov</b>
<b>2023</b>	<b>27 Feb</b>	<b>22 May</b>	<b>14 Aug</b>	<b>06Nov</b>



# STUDENT PROSPECTUS











# AUSTRALASIA

INTERNATIONAL SCHOOL

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**Onyx Developments Pty Ltd T/A Australasia International School**

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