



## **BSB60720 ADVANCED DIPLOMA OF PROGRAM MANAGEMENT**

### **CRICOS COURSE CODE: 104435H**

#### **BSB60720 ADVANCED DIPLOMA OF PROGRAM MANAGEMENT**

Located in Sydney's CBD, the Australasia International School has training rooms with highly skilled trainers to facilitate this course so that students can learn, be confident and be ready for industry upon successful completion.

#### **COURSE OUTCOMES**

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts. The job roles that relate to this qualification include Program Manager.

Individuals in these roles are responsible for managing or directing a program to achieve organisational objectives. A program is defined as a set of interrelated projects, each of which has a project manager.

Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

#### **LICENCING REQUIREMENT**

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

#### **CAREER OPPERTUNITIES**

Graduates will be able to obtain a range of employment opportunities who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts.

#### **THIRD PARTIES**

Australasia International School has a range of agreements with Third Party Organisations providing recruitment services.



## ENTRY REQUIREMENT

Entry to this qualification is limited to those who:

- Have completed a Diploma of Project Management qualification; or
- Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.

Domestic Students must:

1. be a minimum of 18 years of age
2. have completed Year 12 or equivalent and,
3. successfully completed the AIS pre-course review.

International Students must:

1. be a minimum of 18 years of age,
2. have completed Year 12 or equivalent,
3. Complete the AIS Pre-enrolment suitability form to determine suitability for the course and student needs,
4. Have an IELTS\* score of 5.5 or equivalent (test results must be no more than 2 years old).

\*Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 5.5.

- have completed one of the following qualifications: BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version).or
- have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.

## RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Students may apply for recognition of existing qualifications or skills, knowledge, and experience by either Credit Transfer (CT) or Recognition of Prior Learning (RPL). The granting of course credit may affect course fees as well as the duration of the course.

This process is outlined in Australasia International School Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

## AWARD QUALIFICATION AND OUTCOME

On successful completion of this course students will be awarded a nationally recognised qualification: BSB60720 Advanced Diploma of Program Management.

## COURSE CONTENT

The Advanced Diploma of Program Management requires the completion of 12 units of competency including 4 core units and 8 electives.

## UNITS OF COMPETENCY

*\*The list below of electives are sample only*

National code	Title	Core / Elective
BSBPMG630	Enable program execution	Core
BSBPMG634	Facilitate stakeholder engagement	Core
BSBPMG635	Implement program governance	Core



BSBPMG626	Manage benefits	Core
BSBPMG633	Provide leadership for the program	Elective
BSBPMG632	Manage program risk	Elective
BSBHRM613	Contribute to the development of learning and development strategies	Elective
BSBPMG631	Manage program delivery	Elective
BSBFIN601	Manage organisational finances	Elective
BSBINS601	Manage knowledge and information	Elective
BSBHRM615	Contribute to the development of diversity and inclusion strategies	Elective
BSBSUS601	Lead corporate social responsibility	Elective

### DELIVERY MODE AND DURATION

**Course duration** 80 weeks over six (6) Terms

**Term** 60 weeks of training and assessment spread over 6 terms of 10 weeks each and 20 weeks of holidays.

**Weekly Hours** 20 hours per week during the term

**Delivery mode** **Classroom**, 2 days per week, 8 hours with breaks  
**Supervised study session:** ½ day per week, 4 hours with breaks  
**Self-paced learning (homework)** is 5 hours per week

### ENROLMENT DATES

<b>2022</b>	17-Jan-22	11-Apr-22	04-Jul-22	26-Sep-22
<b>2023</b>	16-Jan-23	10-Apr-23	03-Jul-23	25-Sep-23

### MID-TERM ENROLMENT DATES

<b>2022</b>	28-Feb-22	23-May-22	15-Aug-22	07-Nov-22
<b>2023</b>	27-Feb-23	22-May-23	14-Aug-23	06-Nov-23

### TRAINING DELIVERY LOCATION

Training for this course is delivered at a modern multi classroom campus situated on Level 4 - 127 Liverpool Street Sydney CBD NSW 2000 within a five-minute walk from Town Hall Station.

### HOW CAN I ENROL IN THE COURSE?

You can call us, visit our office, engage an education agent or visit our website on the 'Apply Now' page which will have:

1. Enrolment form;
2. International Student Handbook;
3. Pre-enrolment information;
4. Fee management policy;
5. Privacy notice;
6. USI procedure



### **Policies and Procedures**

1. Pre-Course Enrolment
2. Complaints and Appeals Policy
3. Attendance Policy
4. Assessment Policy
5. Fee Management Policy

Note: this Brochure should be read in conjunction with the Course Flyer and Australasia International School website: <https://www.aischool.edu.au/>